

**U.S. Bankruptcy Court for the Middle District of PA
Guide to Docket Events and Noticing Procedures**

This Guide is for informational purposes only. All noticing requirements are governed by applicable statutes and/or rules.

<u>TYPE OF PLEADING</u>	<u>BANKR. CODE</u>	<u>F.R.B.P</u>	<u>L.B.R</u>	<u>OFFICIAL FORM</u>	<u>L.B.F.</u>	<u>TYPE OF NOTICE</u> * = <u>Self-Scheduling Hearing</u>	<u>SERVED BY</u>	<u>RECIPIENTS</u>
20 Largest Unsecured Creditors	None	1007(d)	None	104 and 204	None	None	N/A	N/A
2004 Examination	None	2004	2004-1	None	None	None	N/A	N/A
341 Meeting of Creditors Reschedule per Local Rule 2002-1(d)(3) – Chapter 7	341	2002, 2003, and 5008	2002-1(d)(3)	None	None	341 Reschedule	Docket Event will determine who serves	Matrix
341 Meeting of Creditors Reschedule per Local Rule 2002-1(d)(3) – Chapter 11	341	2002, 2003, 4004, and 4007(c)	2002-1(d)(3)	None	None	341 Reschedule	Docket Event will determine who serves	Matrix
341 Meeting of Creditors Reschedule per Local Rule 2002-1(d)(3) – Chapter 13	341	2002 and 2003	2002-1(d)(3)	None	None	341 Reschedule	Docket Event will determine who serves	Matrix
Abandonment of Property	554(a) and (b)	6007	6007-1	None	None	Passive – 14-day	Movant	Matrix
Adequate Protection, Cash Collateral Use, Value Collateral	361 and 363(c)	4001(b) and (d)	4001-2 and 4001-6	None	None	Hearing Required – 14-day *	Movant	D, DA, T, and/or UST, L20, COMM, P
Adversary – Answer, Cross-Claims/Counter Claims, Third-Party Claims	None	7004	None	None	None	None	N/A	N/A

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Adversary – New or Amended Complaint	28 USC 157(b) and 1334	7001, 7003, 7008, 7010, 7012, and 7015 F.R.C.P. 3, 8, 10(b), 12, and 15; USDC LR 7.1 through 7.8	7002-1 and 7003-1	1040	None	None	N/A	N/A
Amendments to the Petition/Matrix/Schedules	521	1009	1009-1 and 2002-1(d)(2)	None	None	None	N/A	N/A
Appeals	28 USC 157 and 158(a)(1) or (a)(2)	8001, 8002, 8003, 8004, 8005, 8006, and 8007	8006-1 and 8007-1	417A	None	None	N/A	N/A
Appear Pro Hac Vice	None	None	2090-1(b)	None	None	None	N/A	N/A
Application to Waive Fee (Chapter 7 Filing Fee (Form 103B))	28 USC 1930(f)	1006(c)	None	103B	None	None	N/A	N/A
Appointment of Ombudsman	332 and 333	2007.2	None	None	None	No notice unless directed by Chambers	Clerk	Direction of Chambers

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Appointment of Trustee by US Trustee – Ch. 7, 12 and 13 Cases	341 and 348	1019, 2002, and 2003	None	None	None	None	N/A	N/A
Appointment of Trustee or Examiner	1104	2007.1	None	None	None	Passive – 21-day	Movant	D, DA, T and/or UST, L20, COMM, P
Appointment of Unsecured Creditors Committee – Chapter 11	1102	2007	None	None	None	None	N/A	N/A
Approve Compromise or Settlement/Stipulation	None	2002(a)(3)	9019-1	None	9019-1	Passive – 21-day	Movant	Matrix
Audits and Auditor’s Reports	28 USC 586(f)(1)	None	None	None	None	None	N/A	N/A
Authorize Post Petition Retainer	None	None	None	None	None	Semi-Passive – 14-day	Movant	Matrix
Automatic Stay (Confirm or Termination or Absence of Stay)	362(c)(4)(A) and 362(j)	4001	None	None	None	Semi-Passive – 14-day	Clerk	Matrix

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Automatic Stay (Relief From – Fee Due)	362	4001(a)	4001-1	None	4001-1	Filed with concurrence or as stipulation must be accompanied by LBF 4001-1 – no noticing * Filed with concurrence – Semi-Passive – 14- day and hearing must be held within 30 days (Self scheduled may waive 30 day requirement) *	Movant	D, DA, T, UST, L20, COMM, P
Barred Debtor(s)	None	None	None	None	None	None	N/A	N/A
Bill of Costs	None	7054(b)	None	2630	None	None	N/A	N/A
Calculation of Your Disposable Income (Ch.13)	342(d) and 521	5008	None	122C-1 and 122C-2	None	None	N/A	N/A
Certificate of Credit Counseling	109(h)	1007(b)(3)	None	None	None	None	N/A	N/A
Certificate of Financial Management	727(a)(11)	1007(b)(7) and (c), 4004(c)1(H), and 5009(b)	4004-1	423	None	None	N/A	N/A
Certificate of Service	None	9013	9013-2	None	None	None	N/A	N/A

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Certification of Debtor Regarding Domestic Support Obligations – Chapter 12	1228	None	3015-6	None	3015-6	None	N/A	N/A
Certification of Debtor Regarding Domestic Support Obligations – Chapter 13	1325(a)(8) and 1328	None	3015-5	None	2830	None	N/A	N/A
Certification of Execution of Rights and Responsibilities	None	2016-2(b)	2016-2	None	2016-2(a)	None	N/A	N/A
Claims	501	3001, 3002, 3003, 3004, and 3005	3001-1, 3002-1, 3002 1-1, 3003-1, 3004-1, and 3005-1	410	None	None	N/A	N/A
Compel – Accounting, Answers to Interrogatories, Attendance at Deposition, Entry Upon Land, Filing Post-Petition Tax Returns, Transmittal of Pre-Petition Tax Returns, Response to Request for Production of Documents	Various	7037	None	None	None	Semi-Passive – 14-day *	Movant	D, DA, T, UST, L20, COMM, P
Compensation and Expenses or Payment of Administrative Expenses/Claims (ALL Chapters)	330 and 331	2002(a)(6) and 2016	2016-1	None	2016-1	Semi-Passive – 21-day (only if over \$1,000 or for Administrative Expense)	Movant	Matrix

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Compensation and Expenses or Payment of Administrative Expenses/Claims (Ch 13 Attorney for Debtor)	330 and 331	2002(a)(6) and 2016	2016-1, 2016-2, and 9013-2	None	2016-2(b) and 2016-2(c)	Semi-Passive – 21-day (only if over \$1,000 or for Administrative Expense)	Movant	Matrix
Conduct 341 Meeting of Creditors by Interrogatories	None	None	None	None	None	Passive – 14-day	Movant	Matrix
Conduct 341 Meeting of Creditor by Telephone	None	None	None	None	None	Passive – 14-day	Movant; if Pro Se Debtor, Clerk will serve Notice	Matrix
Contempt	None	9014 and 9020	9073-1(b)(2)(c)	None	None	Hearing Required – 21-day	Clerk	D, DA, T, T, UST, L20, COMM, P
Convert – Chapter. 11 to Chapter 7 – Debtor	1112(a)	1017, 1019(2), 1019(5), and 2002(a)(4)	None	None	None	Semi-Passive – 21-day *	Movant	Matrix
Convert – Chapter 11 to Chapter 7 – Party	1112(b)	1017, 1019(2), 1019(5), and 2002(a)(4)	None	None	None	Hearing Required (within 30 days) – 21-day *	Movant If filed by UST, Clerk will serve Notice	Matrix
Convert – Chapter 11 to Chapter 12 or 13	1112(d)	1017	None	None	None	Hearing Required (within 30 days) – 14-day *	Movant	Matrix

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Convert – Chapter 12 to Chapter 7 – Debtor	1208(a) and (d)	1017, 1019(2), and 1019(5)	None	None	None	None	N/A	N/A
Convert – Chapter 12 to Chapter 7 – Party	1208(a) and (d)	1017, 1019(2), and 1019(5)	None	None	None	Hearing Required – 14-day	Clerk	Matrix
Convert – Chapter 13 to Chapter 7 – Debtor	1307(a)	1017, 1019(2), and 1019(5)	None	None	None	None	N/A	N/A
Convert – Chapter 13 to Chapter 7, 11, or 12 (Party in Interest) – Party	1307(c) and (d)	1017, 1019(2), and 1019(5)	None	None	None	Hearing Required – 14-day	Clerk	Matrix
Convert – Chapter 7 to Chapter 11	706(a) and (b)	1017	None	None	None	Semi-Passive – 14-day	Clerk	Matrix
Convert – Chapter 7 to Chapter 13	706(a)	1017	None	None	None	Semi-Passive – 14-day	Clerk	Matrix
Deconsolidation	None	None	1015-1(c)(1) and (2)	None	None	Hearing Required – 21-day *	Movant	D, DA, T, UST, L20, COMM, P
Default Judgment in Proceedings	None	7055 F.R.C.P. 55	7055-1	None	None	None	N/A	N/A
Defer/Extend/Suspend/ or Allow Arrearages of Plan Payments	None	None	None	None	None	Passive – 21-day	Movant	See the Filing Instructions
Determination of Secured Status/Valuation of Security	506(a) and 1325(a)(5)	3012	None	None	None	Passive – 21-day	Movant	D, DA, T, UST, L20, COMM, P

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Determine Validity of Payment Changer Rule 3002.1	None	3002.1(b)(2))	None	None	None	None	N/A	N/A
Discharge – Defer/Delay Entry of a Discharge or Closing of Case	None	2002(f)(11) and 4004(c)(2)	4004-1	None	None	None	N/A	N/A
Discharge – Early	1228 and 1328(a)	4004(a) and (c)	3015-5	3180F and 3180W	None	None	N/A	N/A
Discharge – Entry of Order Chapter 11	1141	4004 and 9013	None	None	None	Passive – 14-day	Movant	D, DA, T, UST, L20, COMM, P
Discharge – Hardship	1228(b) and 1328(b)	4004 and 4007(d)	3015-5	3180FH and 3180WH	None	Semi-Passive – 14 day*	Movant	Matrix
Disclosure Statement and Plan of Reorganization – Chapter 11 – Non-Small Business	1101, 1121, 1125, 1127, 1128, and 1129	2001(a)(6), 3016, 3017, 3017.1, 3019, and 3020	3016-1, 3017-1, 3019-1, and 3020-1	NONE	3017-1 and 3019-1	See Filing Instructions	Movant	See Filing Instructions
Disclosure Statement and Plan of Reorganization – Chapter 11 – Small Business	1101, 1121, 1125, 1127, 1128, and 1129	2002(a)(6), 3016, 3017, 3017.1, 3018, and 3019	3016-1, 3017-1, and 3019-1	None	3017-1 and 3019-1	See Filing Instructions	Movant	See Filing Instructions
Dismiss Adversary Proceeding or Party/Sua Sponte Order	NONE	7012, 7041, and 7056	7002-1, 7007-1, 7056-1	None	None	None	N/A	N/A

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Dismiss – Chapter 11 – by Debtor, UST, Creditor or Party in Interest	1112(b)	1017, 1019(2), 1019(5), and 2002(a)(4)	None	None	None	Hearing Required (within 30 days) – 21-day *	Movant	Matrix
Dismiss – Chapter 11 – by UST for Failure to File Documents Required Under 11 U.S.C. §521	521 and 1112(e)	1017 and 2002(a)(4)	None	None	None	Semi-Passive – 14-day without prejudice * Hearing Required – 14-day with prejudice *	UST	D, DA, T, UST, P
Dismiss – Chapter 12 – by Debtor, Trustee, UST, Creditor or Party in Interest	1208	1017	None	None	None	See Filing Instructions	Movant	Matrix
Dismiss – Chapter 13 – by Debtor, Trustee, UST, Creditor or Party in Interest	1307(b)(c)	1017	None	None	None	See Filing Instructions	Movant	Matrix
Dismiss – Chapter 13 – Failure to Timely File List of Creditors	1307(c)	1017(c)	None	None	None	Passive – 14-day	Clerk	D, DA, T, UST, P
Dismiss – Chapter 13 – Failure to File Schedules, Statement of Financial Affairs, Plan, or Plan Lacks Feasibility	521 and 1307(c)	1017(c)	None	None	None	Semi-Passive – 14-day if without prejudice * Hearing Required– 14-day if with prejudice *	Movant	D, DA, T, UST, P
Dismiss – Chapter 13 – Material Default, Failure to Provide Copy of Tax Returns, Failure to make Plan Payments, or Plan is Unconfirmable	521 and 1307(c)	1017(c)	None	None	None	Hearing Required – (Objection date does not get set) *	Movant	D, DA, T, UST, P

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Dismiss – Chapter 7 – Abuse, Section 707(b)	707(b)	1017(e), 1019(2), 7004, and 9014	NONE	None	None	Hearing Required – 14-day language. (set the hearing for the next miscellaneous date after the response date)	Movant	D, DA, T, UST, P
Dismiss – Chapter 7 – by Debtor, Trustee, Creditor or Party in Interest	521 and 707(a)	1017	NONE	None	None	Hearing Required – 21-day *	Movant	Matrix
Dismiss – Chapter 7 – Failure to Provide Copy of Tax Returns	521(e)(2)(A)(i) and 707(a)(3)	1017(c)	None	None	None	Hearing Required – 14-day	Clerk	D, DA, T, UST, P
Dismiss – Chapter 7 – Failure to Provide Trustee with Requested Documents	521(a)(3) and 707(a)(3)	1017(c)	None	None	None	Semi-Passive – 14-day if without prejudice Hearing Required – 14-day if with prejudice	Clerk	D, DA, T, UST, P
Dismiss – Chapter 7 – Failure to Timely File List of Creditors	707(a)(3)	1017(c)	None	None	None	Passive – 14-day	Clerk	D, DA, T, UST, P
Dismiss – Chapter 7 – Failure to Timely File Schedules, and Statement of Financial Affairs	521 and 707(a)(3)	1017(c)	None	None	None	Semi-Passive – 14-day if without prejudice * Hearing Required – 14-day if with prejudice *	Movant	D, DA, T, UST, P

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Dismiss – Failure to Comply with Credit Counseling	109(h) and 521(b)	None	None	None	None	Passive –21-day if without prejudice Hearing Required – 21-day if with prejudice	Movant (if without prejudice) Clerk (if with prejudice)	P
Dismiss – Failure to File Payment Advices Section 521(i)(2)	521(i)(2)	None	None	None	None	Chambers will be notified at the time of filing.	N/A	N/A
Emergency Motions / Expedited Hearings	None	None	9075-1	None	None	Movant should contact chambers prior to filing and all interested parties must be notified of the request by facsimile, e-mail or other electronic means prior to the filing of the request.	Movant	D, DA, T, UST, L20, COMM, P
Employ	327	2014	2104-1	None	None	Passive – 14-day (only if filed nunc pro tunc)	Movant	D, DA, T, UST, L20, COMM, P
Employee Income Records	521(a)(1)	1007	1007-1(c)	None	1007-1(c)	None	N/A	N/A
Entry of Appearance and/or Withdrawal of Appearance	None	2002	None	None	None	None	N/A	N/A
Executory Contracts or Unexpired Leases, Assume/Reject	365	6006	6006-1	None	None	Semi-Passive – 21-day *	Movant	D, DA, T and/or UST, L20, COMM, P

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Exemption from Credit Counseling, Financial Management, Means Test, or Certificate of Support of Discharge	109(h)(4)	1007(b)(3)	None	None	None	None	N/A	N/A
Exhibits	None	None	9070-1 and 9070-2	None	None	None	N/A	N/A
Expedited Hearings / Emergency Motions	None	None	9075-1	None	None	The motion for which you are seeking expedited consideration must be attached as an Exhibit	Movant	D, DA, T, UST, L20, COMM, P
Extend Exclusivity – Chapter 11	1121(d)	None	None	None	None	Passive– 21-day	Movant	D, DA, T, UST, L20, COMM, P
Extend or Fix Time to Assume/Reject Executory Contracts or Unexpired Leases	365(d)	9006(b)(1)	None	None	None	Passive – 14-day (should be filed within 60 days after petition filing)	Movant	D, DA, T, UST, L20, COMM, P
Extend Time – General	None	9006(b)and (c)	None	None	None	Passive – 14-day (If motion contains certification/concurrence of respondent, no noticing is required)	Movant	D, DA, T, UST, L20, COMM, P

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Extend Time of Claims Bar Date (File a Late Claim)	501	3002(c), 3003(c)(3), and 9006(b)(1)	None	None	None	Hearing Required – 14-day *	Movant	D, DA, T and/or UST, L20, COMM, P
Extend Time to File Schedules, Statements and Other Required Documents	521 and 1116(3)	1007(b) and 9006(b)	None	None	None	None	N/A	N/A
Extend Time to Object to Discharge	523(c)	9006(b)	None	None	None	Passive – 21-day (No noticing required if debtor or counsel for debtor consents.)	Movant	D, DA, T and/or UST, P
Extend Time to Pay Filing Fees in Installments	None	1006(b)(2)	NONE	None	None	None	N/A	N/A
Filing Fee in Installments, Application to Pay	None	1006	1006-1	103A	None	None	N/A	N/A
Final Decree – Chapter 11	350	3022 and 9013	3022-1	2710	None	None	N/A	N/A
Incur Debt/Obtain Credit	364	4001(c)	4001-3	None	None	Semi-Passive – 14-day *	Movant	Matrix
Injunctions/Temporary Restraining Orders	29 USC 109	65	9075-1	None	None	None	N/A	N/A
Joint Administration	302(b)	1015(b)	1015-1(a)	None	None	Passive – 21-day	Movant	D, DA, T and/or UST, L20, COMM, P, ALL SECURED CREDITORS

Legend for Recipients: D-Debtor, DA-Debtor's Attorney, T-Trustee, UST-US Trustee, L20-Largest 20 Creditors, COMM-Creditor's Committee (if one is appointed), P-Parties in Interest, M-Entire Mailing Matrix

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Leave to Appeal	28 USC 157 and 158(a)(3)	8001, 8002, 8003, 8004, 8005, 8006, and 8007	8006-1 and 8007-1	None	None	None	N/A	N/A
Lien Avoidance	522(f)	4003(d), 5003(c), and	None	None	None	Passive – 21-day	Movant	D, DA, T, UST, L20, COMM, P
List of Creditors – Matrix Processing	521(a)(1)(A)	1007(a)	1007-2	None	None	None	N/A	N/A
Means Test Calculation – Chapter 7	342(d) and 521	5008	None	122A-1, 122A-1Supp, and 122A-2	None	None	N/A	N/A
Mediation	None	9019	9019-2	None	9019-2	None	N/A	N/A
Modify Plan – Chapter 11 Post Confirmation	1127 and 1129	3019	3019-1	None	3019-1	Chambers will determine	Movant	D, DA, T and/or UST, L20, COMM, P
Modify Plan – Chapter 12 Post Confirmation	1229	3015(g)	3015-2(e), (g) and (i)	None	3015-2(c) and 3015-2(d)	See Filing Instructions	See Filing Instructions	See Filing Instructions
Modify Plan – Chapter 13 Post Confirmation	1329	3015(g)	3015-2(e), (f) and (h)	None	3015-1, 3015-2(a), and 3015-2(b)	See Filing Instructions	See Filing Instructions	See Filing Instructions

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Mortgage Modification Mediation Program	None	None	9019-3	None	9019-3(a), 9019-3(b), and 9019-3(c)	Local Form 9019-3(a) – Passive –21-day	Debtor	P
Mortgage Modifications (Motion or Stipulation)	None	None	None	None	None	Passive –21-day	Movant	P
Notification of Deceased or Incompetent Debtor	None	1016	None	None	None	None	N/A	N/A
Objections to Debtors Exemptions (Schedule C)	522	4003	None	None	None	Passive – 21-day	Clerk	P
Objection to Plan Confirmation (Chapter 12 and Chapter 13)	1221 and 1321	3015(f)	3015-2(f)	None	None	None	N/A	N/A
Objections to Proofs of Claim	501 and 502	3007	3007-1	None	3007-1	Local Form 3007-1 Passive 30-day	Movant (If filed by ECF filer.) Clerk (If filed by non-ECF filer)	P
Obtain Credit/Incur Debt	364	4001(c)	4001-3	None	None	Semi-Passive – 14-day *	Movant	Matrix
Offer of Judgment and Notice of Acceptance	None	7068; F.R.C.P. 68	None	None	None	None	N/A	N/A

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Payment of Fees	28 USC 1930(a) and (b)	1006	1006-1	None	None	None	N/A	N/A
Plan of Reorganization (Amended) and/or Amended Disclosure Statement – Chapter 11 – Non-Small Business	1101, 1121, 1125, 1127, 1128, and 1129	2002(a)(6), 3016, 3017, 3017.1, 3019, and 3020	3016-1, 3017-1, 3019-1, and 3020-1	None	3017-1 and 3019-1	See Filing Instructions	Movant	See Filing Instructions
Plan of Reorganization (Amended) and/or Amended Disclosure Statement – Chapter 11 – Small Business	1101, 1121, 1125, 1127, 1128, and 1129	2002(a)(6), 3016, 3017, 3017.1, 3018, and 3019	3016-1, 3017-1, and 3019	None	3017-1 and 3019-1	See Filing Instructions	Movant	See Filing Instructions
Plan – Amended Chapter 12 (Pre-Confirmation)	1223	2002(a)(8) and 3015	3015-2(b) – (d)	None	None	Hearing Required – 21-day *	See Filing Instructions	Matrix
Plan – Amended Chapter 13 (Pre-Confirmation)	1323	2002(b) and 3015	3015-2(b) - (d)	None	3015-1	See Filing Instructions *	See Filing Instructions	Matrix
Plan of Reorganization and Disclosure Statement – Chapter 11 – Non-Small Business	1101, 1121, 1125, 1127, 1128, and 1129	2002(a)(6), 3016, 3017, 3017.1, 3019, and 3020	3016-1, 3017-1, 3019-1, and 3020-1	None	3017-1 and 3019-1	See Filing Instructions	Movant	See Filing Instructions

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Plan of Reorganization and Disclosure Statement – Chapter 11 – Small Business	1101, 1121, 1125, 1127, 1128, and 1129	2002(a)(6), 3016, 3017, 3017.1, 3018, and 3019	3016-1, 3017-1, and 3019-1	None	3017-1 and 3019-1	See Filing Instructions	Movant	See Filing Instructions
Plan – Chapter 12	1221, 1222 and 1224	2002(a)(8) and 3015	None	None	None	Semi-Passive – 21-day	Clerk	Matrix
Plan – Chapter 13	1321, 1322, and 1324	2002(b)and 3015	3015-1	None	3015-1	None	N/A	N/A
Plan Payments Completed – Chapter 13	1302 and 1325(a)(8)	5009	3015-5	None	None	None	N/A	N/A
Preferred Address	342(e)(1) and 342(f)(1)	5003(e)	None	None	None	None	N/A	N/A
Proof of Claims	501	3001, 3002, 3002.1, 3003, 3004, and 3005	3001-1, 3002-1, 3002.1-1, 3003-1, 3004-1, and 3005-1	410	None	None	N/A	N/A
Proposed Findings of Fact	28 USC 157(c)(1)	9033	None	None	None	Passive – 14-day	Clerk	D, DA, T, UST, L20, COMM, P
Reaffirmation Agreement	524(c)	4008	4008--1	427	4008-1(a)	None	Clerk (If a hearing is required.)	P

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Reconsider, Alter, Amend or Vacate Order	None	None	9023-1	None	None	None	N/A	N/A
Redaction of Personal Information (not to be used for Transcripts)	107(b)(c)	9037	9037-1	None	9037-1	None	N/A	N/A
Redemption of Collateral/Property	722	6008	None	None	None	Passive – 14-day (only if motion is not signed by both parties)	Movant	D, DA, T, UST, L20, COMM, P
Refund	28 USC 1930	None	None	None	Local Recommended Form Request for Refund	None	N/A	N/A
Registration of Judgment	28 USC 1963	None	None	2650	None	None	N/A	N/A
Reinstate (Bankruptcy Case – dismissed administratively)	350	5010	1017-1	None	None	None	N/A	N/A
Reinstate (Bankruptcy Case – dismissed due to contested matter)	None	None	9023-1	None	None	None	N/A	N/A
Removals	28 USC 1452	None	None	None	None	None	N/A	N/A
Reopen (Bankruptcy Case – fully administered)	350	5010	None	None	None	None	N/A	N/A

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Request for Certified Document/Order	None	None	None	None	None	None	N/A	N/A
Request for Entry of Default in Adversary Proceeding	None	7012(a) and 7012(b) F.R.C.P. 55(a)	7055-1 and 7055-2	None	Local Recommended Form Affidavit of Military/Non Military Service	None	N/A	N/A
Request for Notice Under 2002	None	2002(g)	2002-1	None	None	None	N/A	N/A
Request for Payment of Chapter 13 Compensation and Expenses through a Proposed Plan	None	2016-2(b)	2016-2	None	2016-2(c)	None	N/A	N/A
Request to Discontinue Service of Notice	None	2002(g)	2002-1	None	Local Recommended Form – Request to Discontinue Service of Notices – (Form D)	None	N/A	N/A
Require Modification of Plan – Post Confirmation by Chapter 13 Trustee	1329	3015	None			Semi-Passive – 21-day *	Movant	D, DA, UST, P

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Rule 3002.1 – Determine Final Cure and Mortgage Payment	None	3002.1(h)	None	None	None	None	N/A	N/A
Rule 3002.1 – Determine Mortgage Fees, Expenses and Charges	1322(b)(5)	3002.1(e)	None	None	None	None	N/A	N/A
Rule 3002.1 – Notice of Final Cure Mortgage Payment	None	3002.1(f)	None	None	None	See Filing Instructions	See Filing Instructions	See Filing Instructions
Rule 3002.1 – Notice of Mortgage Payment Change	None	3002.1(b), (d), and (i)	None ¹	410S-	None	See Filing Instructions	See Filing Instructions	See Filing Instructions
Rule 3002.1 – Notice of Post-Petition Mortgage Fees, Expenses and Charges	None	3002.1(c), (d), and (i)	None	410S-2	None	See Filing Instructions	See Filing Instructions	See Filing Instructions
Rule 3002.1 – Response to Notice of Final Cure Payment	1322(b)(5)	3002.1	3002.1-1	4100R	None	See Filing Instructions	See Filing Instructions	See Filing Instructions
Sale – Approve Bidding Procedures – Chapter 11 Cases	None	None	6004-3	None	None	Passive – 21-day	Movant (Clerk if filed by Trustee or UST.)	D, DA, T and/or UST, L20, COMM, P
Sale – Free and Clear of Liens	363(f)	2002(a)(2) and 6004	6004-1(a) through e) and 6004-5	None	None	See Filing Instructions	Movant	See Filing Instructions

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Sale – Property Under 363(b)	363(b)	6004 and 9014	6004-1, 6004-2, 6004-3, 6004-4, and 6004-5	None	None	Passive – 21-day	Movant	See Filing Instructions
Sanctions	28 USC 1927	9011(b) and (c)	None	None	None	Hearing Required – 21-day	Clerk	D, DA, T, UST, L20, COMM, P
Schedules (A through J), Supplement to Schedule I and/or J (Ch 13 Post-Petition income and/or expenses), Statements (Financial Affairs, Intentions and Disclosure of Compensation) and Summary of Schedules	521	1007	1007-1	Various Bankruptcy Forms	None	None	N/A	N/A
Set Claims Bar Date – Chapter 11	1111	3003	3003-1	None	None	None	N/A	N/A
Settlements & Stipulations	None	2002(a)(3)	LBR 9019-1	None	9019-1	Passive – 21-day (If accompanied by Motion to Approve Compromise or Motion to Approve Settlement/Stipulation.)	Movant	Matrix

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Sever/Severance	None	None	1015-1(c)(1) and (2)	None	None	Passive – 14-day	Movant	D, DA, T and/or UST, L20, COMM, P and ALL SECURED CREDITORS
Shorten Time	None	9006(b) and (c)	None	None	None	None	N/A	N/A
Small Dividends/Unclaimed Funds	347	3010 and 3011	3010-1	None	None	None	N/A	N/A
Statement of Social Security Number	521	1007(f) and 4002(b)(1)(B)	NONE	121	None	None	N/A	N/A
Statement of Your Current Monthly Income and Calculation	342(d) and 521	5008	None	122A-1, 122A-1Supp, 122A-2, 122B, 122C-2, 122C-1 and 122C-2	None	None	N/A	N/A
Statement Regarding Exemption Per Rule 1007(b)(8)	522(q)	1007(b)(8)	None	None	None	None	N/A	N/A
Substantive Consolidation	302(b)	1015(a)	1015-1(b)	None	None	Hearing Required – 21-day *	Movant	D, DA, T and/or UST, L20, COMM, P
Substitution of Attorney	None	None	None	None	None	None	N/A	N/A

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Summons	None	7004 F.R.C.P. 4	7041-1 and 7005-1	None	None	Summons – 30-day answer date from issuance OR 35-days if the U.S. is named as a defendant	Movant	Defendant, Defendant’s Counsel, T, UST, P
Tax Documents	521	4002(b)(3) and (4)	None	None	None	None	N/A	N/A
Transfer of Case	28 USC 1408, 1409, 1410 and 1412	1014	None	None	None	Chambers will determine	Movant	Matrix
Transfer of Claim	502(a)	3001(e)(2)	None	2100A and 2100B	None	Passive – 21-day (if waiver is not filed)	Clerk	Transferor
Trustee – Chapter 7 Notice of Change to Asset Case	554 and 704(a)	5009 and 6007(a)	None	None	None	90-days (claims bar date)	Clerk	Matrix
Trustee – Final Report and Application for Fees – Ch. 7 Asset Case	326, 330 and 704(9)	2002(f)(8) and 5009(a)	None	None	None	Passive – 21- day	Trustee	Matrix
Trustee – Final Report and Discharge – Chapter 12	1202(b)(1), 704(a)(9) and 1228	5009 and 4004	None	3180F	3015-6	None	N/A	N/A

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Trustee – Final Report – Chapter 13	1302 and 1325(a)(8)	5009	None	None	None	None	N/A	N/A
Trustee – Request for Court Costs	None	None	None	None	None	N/A	N/A	N/A
Turnover Property	521(a)(4) and 725	2017, 6002, and 7001(1)	None	None	None	Semi-Passive – 14-day	Clerk	D, DA, T and/or UST, L20, COMM, P
Unclaimed Fund, Petition for	28 USC 2042	None	None	None	Local Recommended Form –Petition for Unclaimed Funds	None	N/A	N/A
Unclaimed Funds/Small Dividends	347	3010 and 3011	3010-1	None	None	None	N/A	N/A
US Trustee – Presumption of Abuse Filings	704(b) and 707(b)	2002(f)(10)	None	122A-1, 122A-1Supp, 122A-2, 122B 122C-1 and122C-2	None	None	N/A	N/A
Use, Sale, Lease or Prohibit or Condition of Property	363(b)	6004	6004-1	None	None	Passive – 21-day	Movant (Court if filed by Trustee or UST)	See Filing Instructions

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Utility Service, Deposit or Determine Adequacy of	366	None	None	None	None	Passive – 21- day	Movant	D, DA, T and/or UST, L20, COMM, P
Valuation of Security/Determination of Secured Status	506(a) and 1325(a)(5)	3012	None	None	None	Passive – 21-day	Movant	D, DA, T and/or UST, L20, COMM, P
Wage Attachment or Termination of	1225(c) and 1325(c)	None	None	None	None	None	N/A	N/A
Withdrawal of Claims	501	3006	3006-1	None	None	None	N/A	N/A
Withdrawal of the Reference	28 USC 157	5011	5011-1	None	None	Passive – 14-day	Movant	p
Withdrawals	None	7041 F.R.C.P. 41	None	None	None	Passive – 14-day (If the request is for an Objection to Discharge.)	Movant	Defendant, Defendant's Counsel, T, UST, P

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